

**MINUTES**  
**HISTORIC PRESERVATION ADVISORY BOARD MEETING**  
**IN THE CITY COUNCIL CHAMBERS AT CITY HALL**  
**385 S. GOLIAD STREET, ROCKWALL, TEXAS**  
**OCTOBER 15, 2015**

**I. CALL TO ORDER 6:00 P.M.**

The meeting was called to order by Chairman Tina Rowe at 6:00 p.m. Board members present were Carolyn Francisco, Daniel Nichols, Mike Mishler, and Dick Clark. Board members absent were Michael Keegan and Enid Reyes. Staff members present were Planning Director, Ryan Miller, Senior Planner, David Gonzales, and Planning Coordinator, Laura Morales.

**II. CONSENT AGENDA ITEMS**

- 1) Approval of Minutes for the April 16, 2015 Historic Preservation Advisory Board meeting.
- 2) Approval of Minutes for the June 18, 2015 Historic Preservation Advisory Board meeting.

**Board member Francisco made motion to approve the minutes of the April 16, 2015 HPAB meeting. Board Member Clark seconded the motion which passed by a vote of 5-0, with Board members Michael Keegan and Enid Reyes absent.**

**Board member Clark made motion to approve the minutes of the June 18, 2015 HPAB meeting. Board member Mishler seconded motion which passed by a vote of 5-0 with Board Members Michael Keegan and Enid Reyes absent.**

**III. DISCUSSION ITEMS**

- 3) Discuss and consider directing staff to prepare a grant application for an updated Historic Resource Survey of the Old Town Rockwall (OTR) Historic District, and take any action necessary.

**Planning Director, Ryan Miller, briefed the Board on budget items that include the Medallion program, the matching grants, and the surveying of the Old Town Rockwall. Mr. Miller explained that the Medallion program as well as the matching grant program was not included in this year's budget, but funding was received for surveying of the district. Staff is in the process of applying for the grant funding in order to hire a consultant to survey the district and report back to the Board.**

**Senior Planner, David Gonzales, briefed the Board on the grant process including the eligibility of being a Certified Local Government for which certain grants become available. The City became a Certified Local Government in 2013. The grant application to be submitted through the Texas Historic Commission for matching funds is associated with the National Park Service. The amount to be requested is for \$5,000, which should be sufficient to provide a survey. Applications need to be turned in by November 2, 2015. Once the application is submitted, it will go through a review process and a preliminary notification will be sent if funding will be granted and will come in February 2016. Once it is determined, staff will look for bids, once project is completed, funds will come back from the Texas Historic Commission.**

**Board member Nichols asked what is the survey's goal. Mr. Gonzales explained that the plan for the district is to have something along the lines of heritage tourism. The consultant will advise how assets have changed, and will be documented, and advise where the vision for the District is.**

4) Update from the HPO on ongoing projects.

- I. Preserve America Signage
- II. Local and National Recognition of the Historic Downtown Courthouse
- III. Survey of Historic Places/Events
- IV. Survey of the Historic District

Planning Director, Ryan Miller, briefed the Board on the ongoing projects. Mr. Miller stated the City was approved for the Preserve America and have received a road sign and it will be placed along W. Rusk St. Also, in regards to the grant program of the National Recognition of the Historic Downtown Courthouse, it is currently still in process of putting that together. Mr. Miller further stated there has been no direction taken on the Tour of the Historic District but will do so moving forward.

Board member Francisco asked concerning medallion program. Mr. Miller stated the medallion program's goal is to purchase the first eight and place in local landmarks, but funding has not allowed for this. Board member Mishler asked what the cost for the medallion was, and if any have been placed as yet. Mr. Miller stated each has a cost of \$250 and none have been placed.

IV. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:20 PM.

PASSED AND APPROVED BY THE HISTORICAL PRESERVATION ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS THE 19<sup>th</sup> DAY OF NOVEMBER 2015.



TINA ROWE, CHAIRMAN



ATTEST: LAURA MORALES, PLANNING COORDINATOR